

Maria J. Armstrong  
614.227. 8821  
marmstrong@bricker.com

J. Caleb Bell  
614.227.2384  
jbell@bricker.com

Price D. Finley  
614.227.8897  
pfinley@bricker.com

Terrence O'Donnell  
614.227.2345  
todonnell@bricker.com

Kurtis A. Tunnell  
614.227.8837  
ktunnell@bricker.com

## Energy SID Formation Process

**B**elow is a hypothetical list of steps to be taken to create an Energy SID. Certain steps, including legislative actions, may be combined or expanded depending on the needs of the municipality or township.

- Step 1: Draft petition for SID creation and plan for specific solar improvements desired (Petition).
- Step 2: Property owners sign Petition (approximately 60 days before Petition circulation).
- Step 3: Solar Developer develops plan for specific solar improvements (SID Plan) and drafts SID Articles of Incorporation (SID Articles).
- Step 4: City Council reviews SID Petition, SID Plan, and SID Articles (approximately 60 day review).
- Step 5: City Council approve creation of SID, SID Petition, SID Plan, and SID Articles (Legislative Action #1).
- Step 6: City Council approve Resolution of Necessity (Legislative Action #2) specifying details of special assessment and provides estimate of assessments.
- Step 7: Notice of City Council Resolution of Necessity and estimate of assessment sent by certified mail to SID property owners or Notice of City Council Resolution of Necessity and estimated assessment published in newspaper of general circulation in SID for two weeks.
- Step 8: SID property owners may file objection to estimated assessment with Clerk of Council.
- Step 9: City Council adopt Assessment Ordinance (Legislative Action #3) finalizing assessments set forth by the Resolution of Necessity. City Council certify special assessments levied to the County Auditor for placement on the property tax list.
- Step 10: Notice of initial meeting of SID received by SID property owners (approximately 60 days prior to date of meeting).
- Step 11: Meeting of SID property owners and election of SID Board of Directors.
- Step 12: SID receives assessments through County Auditor settlement process.

